



COMMONWEALTH of VIRGINIA
Department of Motor Vehicles
2300 West Broad Street

Post Office Box 27412
Richmond, VA 23269-0001
866 DMV LINE or
800-435-5137

D. B. Smit
Commissioner

July 15, 2004

Mary S. Clark
The Library of Virginia
800 East Broad Street
Richmond, Virginia 23219-8000

cc: Dave Burhop

Dear Ms. Clark,

In accordance with the Guidelines for the Indexing of Databases, I am enclosing the Database Indexing Reporting Form for the Department of Motor Vehicles. The Department of Motor Vehicles has no databases for the period July 1, 2003, through June 30, 2004 that meet the indexing requirements. Consequently, I am enclosing a "null" report as a place holder for audit purposes to indicate that DMV has appropriately indexed all databases determined to be reportable under these guidelines.

Please contact me at (804) 367-0579 if you have any questions.

Sincerely,

A handwritten signature in cursive script, appearing to read "Pamela Schwartz".

Pamela Schwartz
Database Administrator